



**UNITED NATIONS**  
**EXPANDED HUMANITARIAN RESPONSE FUND FOR IRAQ**  
**Basic Facts**

## **1. OBJECTIVE**

The objective is to provide quickly-disbursed funds for international and national humanitarian implementing organisations to respond to identified humanitarian priorities within the context of the Consolidated Appeal Process (CAP)<sup>1</sup> or any other analysis requested by the Humanitarian Coordinator (HC), facilitate coordination of emergency response and to address the funding gap of specific sectors.

The Expanded Humanitarian Response Fund is meant to respond to both natural disasters as well as complex conflict related crises. Funds received by the ERF will be treated as un-earmarked and will be included in the pooled Fund.

The ERF will support rapid humanitarian response guided by the humanitarian principles to<sup>2</sup>

- Save lives or protect threatened livelihood
- Meet critical short term humanitarian needs
- Respond to sudden complex humanitarian emergencies

Areas of intervention (not in priority order) are:

- Water and sanitation
- Health and Nutrition
- Education
- Food and supplementary food
- Shelter including livelihoods recovery, non food items
- Protection and related interventions

**It is not intended to respond to reconstruction or other long-term development needs.** However, capacity building of local partners, needs assessments and awareness raising campaigns might be considered where functional to the humanitarian intervention. The response should seek to build links for longer term mechanisms and programmes.

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<sup>1</sup> For Consolidated Appeal Process (CAP) documents please see <http://ocha.unog.ch/fts/>

<sup>2</sup> Humanitarian principles include: humanity, meaning the centrality of saving human lives in alleviating suffering wherever it is found; impartiality, meaning the implementation of actions solely on the basis of need, without discrimination between or within affected populations; neutrality, meaning that humanitarian action must not favour any side in an armed conflict or other dispute where such action is carried out; and independence, meaning the autonomy of humanitarian objectives from the political, economic, military or other objectives than any actor may hold with regard to areas where humanitarian action is being implemented.

## **2. PROFILE:**

The ERF is chaired by the UN Humanitarian Coordinator (HC) and administered by OCHA Iraq. The revision of the proposals is carried out by OCHA, the relevant Sector Outcome Team/s and the Technical Review Committee (TRC). The current TRC is composed of two donors representatives, two UN Agencies and two NGOs.

## **3. SIZE AND DURATION**

The funding range is between USD \$25,000 and up to USD \$400,000. The project duration should not exceed nine months.

## **4. ACCESS TO THE FUND**

International and national NGOs, the International Organization for Migration (IOM), and United Nations agencies may submit project proposals to the United Nations Office for the Coordination of Humanitarian Affairs Office for Iraq (OCHA), which will serve as the Fund Administrator on behalf of the HC.

## **5. APPLICANT ELIGIBILITY**

ALL Applicants must: (a) Be officially registered in the country of origin; (b) Have an official mission statement (charter) for their organisation; (c) Provide documentation that substantiates previous experience of implementing a project of comparable size and scope in the sector(s) in which funds are applied for.

### **Additional requirements for National NGOs**

Letter/s of recommendation or performance evaluation report/s<sup>3</sup> (on recently implemented projects) signed by a UN agency or an international NGO or international donors. The recommendation/s or evaluation report/s should highlight: delivery capacity (sectors of interventions and budgets implemented), successful interventions (including appropriate reporting), and possibly positive feedback from beneficiaries.

## **6. APPROVAL PROCESS**

The relevant Sector Outcome Team/s will review the proposal and make written recommendations to the Technical Review Committee. The TRC will further review the application, sometimes requiring additional information or specific revisions and eventually approve or reject the project. The TRC decision goes to the Humanitarian Coordinator, the final authority, who signs the Memorandum of Understanding in case of approval.

## **7. MEMORANDUM OF UNDERSTANDING (MOU)**

Prepared and signed between HC/OCHA and the successful applicant. Upon this action, 80% of the approved fund will be deposited directly into the bank account of the successful applicant. The final 20% will be wired after receipt of final reports and their approval by OCHA.

## **8. MONITORING AND EVALUATION**

The implementing agency/ partner will be responsible for monitoring results and activities agreed within the results framework and the work plan respectively

If required, OCHA/ TRC will reserve the right to commission an external independent evaluation of any ERF supported project.

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<sup>3</sup> Letter of recommendation or performance evaluation report must be provided at the appropriate decision making level within the organization, notably Country Director or Programme Manager.